

MINUTES

REGULAR MEETING

NANTUCKET PLANNING AND ECONOMIC DEVELOPMENT COMMISSION

7:00 PM, MONDAY, FEB. 2, 2009

2 FAIRGROUNDS ROAD

9 Members Present: Andrew Bennett, Brian Chadwick (lv @ 9:00PM), Jack Gardner, Bert Johnson, Michael Kopko, Nat Lowell, Barry Rector, Jeff Willett, Linda Williams

Staff Present: Andrew Vorce, T. Michael Burns, Leslie Snell, Jeromette Hicks, Susan B. Witte

Parking Garage Consultant, Shannon McDonald

Audience Present: Whitey Willauer, Rich Atherton, Peter Brace (Independent), Alicia Hull (I&M)

- I. Call to Order Chairman Lowell called the meeting to order at 7:05PM.**
- II. Establishment of Quorum The Chairman declared a quorum was present.**
- III. Approval of Agenda** **The motion was made by Bert Johnson and seconded that the NP&EDC does hereby vote to approve the NP&EDC agenda of Feb. 2, 2009.**
The vote was unanimous.
- IV. Approval of Minutes:** **Approval: Meeting of Dec. 1, 2008**
Approval: Meeting of Jan. 12, 2009

The motion was made by Bert Johnson and seconded that the NP&EDC does hereby vote to approve the minutes of Dec. 1, 2008, as amended.
The vote was unanimous.

The motion was made by Brian Chadwick and seconded that the NP&EDC does hereby vote to approve the minutes of Jan. 12, 2009, as submitted.
The vote was unanimous.

- V. Public Comment - None**

VI. Action / Discussion Items

A. Action / Discussion: Consultant Shannon McDonald Presentation

Ms. McDonald gave a very brief summary of her presentation.

Some points were: this site is available now, central location to park once & walk, flat floor plate can be adaptive for re-use, can be designed for multi uses.

The discussion included:

The need to look at the site reasonably and be pro-active

RFQ being reviewed by the BOS with & without a parking garage & other idea

The Town is in no direct negotiations

It is a Brownfield site

Bulk fuel license ends Sept. 09 maybe extended & the lease ends 2018

Grand Union lease ends in 09 or 2010

The motion was made by Linda Williams and seconded that the NP&EDC **does give a positive recommendation to be conveyed to the Board of Selectmen on the RFQ, as amended.**

The vote was unanimous.

B. Action / Discussion: NP&EDC support for the CDBG Home Owner Rehab Block Grant

The motion was made by Barry Rector and seconded that the NP&EDC does hereby vote to **support the CDBG Home Owner Rehab Block Grant, request that Director Vorce write a memo / or convey in some way to and request that the BOS at their Wed. Feb. 4, 2009 meeting consider signing a contingency letter for this grant.**

The vote was seven (7) in favor and one (1) Brian Chadwick opposed and one (1) Linda Williams recused herself.

C. Action / Discussion: FY 2007-2010 TIP

1. Approve Notice to Amend FY 07-10 TIP

Milestone Road maintenance - resurfacing roadway & bike path

There is no scope of work as of yet for Milestone Road.

The focus is on State road projects which are shovel ready.

2. Approval to Schedule Special Mtg to Approve Amended TIP

The motion was made by Linda Williams and seconded that the NP&EDC does hereby **approve the advertisement (Feb. 5 & 19, 2009) of the public review period for the amendment of the FY 2007-10 TIP and schedule a special meeting date T-B-D by staff. (possibly Feb. 23, 2009).**

The vote was eight (8) in favor and one (1) Michael Kopko opposed.

D. Discussion: 4-Corners Update – FYI Only

E. Action / Discussion: FY 2010 Budget - Update

There have been changes to the Professional Services Line Item.
There will be no staff reduction at this point.

**F. Action / Discussion: Director's Evaluation from Chairman Lowell
-Verbal Report**

There were 7 evaluations received.
They fell in the mid-4's.
The Chairman listed some of the major accomplishments of the Planning office under the direction & leadership of Director Vorce over the last year.

G. Action / Discussion: 1. Director's Annual Salary Adjustment
The motion was made by Linda Williams and seconded that the NP&EDC does hereby vote to **authorize the Director's salary adjustment of 2.5% \$ 2,563.98, yearly salary of \$105,122.99.**
The vote was seven (7) in favor and one (1) Michael Kopko abstained.

**2. Director's Request to Carry-Over
Vacation Time**

The motion was made by Linda Williams and seconded that the NP&EDC does hereby vote to authorize the Director to carry-over approx. 84.00 Hrs of accrued vacation time for up to two (2) years.
The vote was six (6) in favor and two (2) Michael Kopko and Jeff Willett abstained.

VII. Report Items*

- A. Director's Report**
- B. Transportation Planner's Report**
- C. Housing Specialist Report**

VIII. Other Business

**IX. Executive Session: Contract Negotiations with Non-Union Personnel -
(None)**

X. Adjournment

**The motion was made by Linda Williams and seconded that the NP&EDC does hereby vote to adjourn the meeting.
The vote was unanimous.
The Chairman adjourned the meeting at 9:15 PM.**

**Respectfully submitted,
Jeromette M. Hicks**