

BOARD OF SELECTMEN 2008 GOALS

I. Improve Administrative Management

Objectives

- Develop Board Policy Manual
- Plan for Continued Employee Professional Development
- Reorganize Department of Public Works
- Review and Analyze Town's Planning Function

Management Priorities*

- *Employee Development – Including the evaluation and continuation of the Suffolk University Program and seeking credentialing for Town employees*
- *Develop and annotate formal procedures, processes, and policies and improve management of Town Administration's workflow*
- *Continue to analyze and identify ongoing efficiencies with municipal organizations and functions*

II. Improve Fiscal Management

Objectives

- Bring Accounting & Audits Current; Work Towards Completing Fiscal 2008 Audit by 12/31/08
- Continue to Improve 5 year Operating Budget Forecast
- Improve Fiscal 2009 Audit Management Letter

Policy Priority*

- *Continue active oversight of fiscal management improvements, including the completion of outstanding audits and implementation of internal controls*

Management Priority*

- *Ensure Finance Department is adequately and properly staffed; resolve outstanding audits; and improve internal controls, including training personnel, to maintain timely completion of audits in the future*

III. Develop Overall Waste Management Plan (Wastewater & Solid Waste)

Objectives

- Develop short-term and long-term Wastewater Financing Plan
- Define and Address Issues with Solid Waste Contract
- Continue to Explore Reorganization of Department of Public Works

Policy Priority*

- *Develop short-term and long-term Wastewater Financing Plan*
- *Continue active oversight of contract with WON*

Management Priority*

- *Reorganize Department of Public Works*

IV. Enhance Community Quality of Life

Objectives

- Identify, Secure & Manage Public Access

- Develop Coastal Management Plan
- Address Energy Needs: Alternative Energy & Bulk Fuel Storage
- Adopt a Coordinated Housing Plan
- Promote Downtown Economic Health
- Develop Industrial Land Use Policy

Policy Priority

- *Develop Coastal Management Plan*

*For 2008 - 2009, the Board of Selectmen's Goals & Objectives include Policy Priorities and Management Priorities. These priorities provide focus on specific policy and management issues that will be addressed in the coming year. The Policy Priorities adopted by the Board of Selectmen are the public policy aims the Board intends to accomplish in the coming year. Management Priorities are the priorities of the Town Manager for management improvements that will support the Board's Goals & Objectives.

Prioritizing the work of the Board of Selectmen through Policy Priorities, and the work of Town Administration through Management Priorities will provide for better planning and resource allocation to address the needs of the Town.